

Austin County 2024-2025 Time Sheet Calendar

Pay period-Beginning Date will be the effective date for a pay increase, a change in status such as PT-FT or FT-PT and for a promotion in order for payroll to have the new pay rate posted on the paycheck. This does not apply to new hires, Demotions or Terminations. Submit PAF's that include pay increases, PT-FT and FT-PT status and promotions before pay increase start date.

PAYROLL #	START DATE	END DATE	TIMESHEET DUE DATE	PAYDAYS	HOLIDAYS
1	09-15-2024	09-28-2024	09-30-2024	10-04-2024	
2	09-29-2024	10-12-2024	10-14-2024	10-18-2024	County Fair
3	10-13-2024	10-26-2024	10-28-2024	11-01-2024	
4	10-27-2024	11-09-2024	11-12-2024	11-15-2024	Veterans
5	11-10-2024	11-23-2024	11-25-2024	11-29-2024	
6	11-24-2024	12-07-2024	12-09-2024	12-13-2024	Thanksgiving
7	12-08-2024	12-21-2024	12-20-2024	12-27-2024	Christmas
8	12-22-2024	01-04-2025	01-06-2025	01-10-2025	New Years
9	01-05-2025	01-18-2025	01-21-2025	01-24-2025	MLK
10	01-19-2025	02-01-2025	02-03-2025	02-07-2025	
11	02-02-2025	02-15-2025	02-18-2025	02-21-2025	President's Day
12	02-16-2025	03-01-2025	03-03-2025	03-07-2025	
13	03-02-2025	03-15-2025	03-17-2025	03-21-2025	
14	03-16-2025	03-29-2025	03-31-2025	04-04-2025	
15	03-30-2025	04-12-2025	04-14-2025	04-18-2025	Good Friday
16	04-13-2025	04-26-2025	04-28-2025	05-02-2025	
17	04-27-2025	05-10-2025	05-12-2025	05-16-2025	
18	05-11-2025	05-24-2025	05-27-2025	05-30-2025	Memorial Day
19	05-25-2025	06-07-2025	06-09-2025	06-13-2025	
20	06-08-2025	06-21-2025	06-23-2025	06-27-2025	
21	06-22-2025	07-05-2024	07-07-2025	07-11-2025	4 th of July
22	07-06-2025	07-19-2024	07-21-2025	07-25-2025	
23	07-20-2025	08-02-2025	08-04-2025	08-08-2025	
24	08-03-2025	08-16-2025	08-18-2025	08-22-2025	
25	08-17-2025	08-30-2025	09-02-2025	09-05-2025	Labor Day
26	08-31-2025	09-13-2025	09-15-2025	09-19-2025	

All holidays are based on 8-hour workday. Those with longer shifts must supplement the holiday hours.